



INDIA CULTURAL ASSOCIATION OF CENTRAL JERSEY

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www.icaofcj.org

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2018 SPRING FESTIVAL

Friends,

It is time to get ready for our Annual Spring Festival! This exciting festival will be held in May, 2018. We will let you know the exact date and the location a little later. The festival will include traditional Indian folk dances and music. We welcome all to take part in it and make it the most memorable festival ever! Please hurry and send in the enclosed Registration Form before **January 10, 2018** to the address on the form.

Let us all chip in to make our Spring Festival a very special celebration. To make it successful, we can use all the help you can provide; be a participant, or a Director, or a Master of Ceremony or Volunteer for any service. Remember that the success of the Festival depends upon you and your participation.

For last few years we have changed the format of the Spring Festival. Committee has decided to add 1 more category for participants. We are trying to have more participation and want older siblings, parents and grandparents to participate in the event. **There are some different guidelines for new category. Please review them and join us in the celebration.** It will be fun for young kids to see their siblings, parents and grandparents to participate with them. If there are too many items from category 2, the committee may have to review the items to make program manageable. Please include the category in the registration form.

Categories are:

1. Junior -- age 7 to 17
2. Young Adult -- age 18 and above – Parents and Grand Parents are most welcome

1. We invite all children from 7 to 17 years of age to participate in a musical or dance event for category 1 and Age 18 and above for category 2. And even though the festival is primarily for the ICA members, we welcome even non-members to participate in the festival with the hope that they will enjoy the festival so much that they will become our members.

2. The entry fee for 2018 ICA members is only \$30. For non-member participants, the fee is only \$40. But here is the best part: we typically return as much as \$30 to the participant to reimburse the cost of their costumes! Don't forget to provide your email address. We will send you a confirmation email upon receipt of your entry form.

3. For those whose membership expires at the end of 2017, or those who wish to become our members, the membership form is attached for your convenience. Please send the form without delay to the address on the form. The membership form is also available at our website (www.icaofcj.org).



2017

INDIA CULTURAL ASSOCIATION OF CENTRAL JERSEY 2018 SPRING FESTIVAL

REGISTRATION FORM (Send by mail only)

Please type or use capital letters. Please fill in completely. Thanks.

Parents/member Name _____

ICA member, 2018 Membership No. _____ Telephone No. _____

Address _____

Email _____

PARTICIPANT'S DATA: (Please provide all information – if you need more space please use the back of this page)

| FIRST & LAST NAME | M/F | BIRHDATE | AGE | HEIGHT | GRADE | MEMBER | ITEM TYPE | Category (1, 2) |
|-------------------|-------|----------|-------|--------|-------|-----------|------------------|-----------------|
| _____ | _____ | _____ | _____ | _____ | _____ | YES or NO | Dance or Musical | ----- |
| _____ | _____ | _____ | _____ | _____ | _____ | YES or NO | Dance or Musical | ----- |
| _____ | _____ | _____ | _____ | _____ | _____ | YES or NO | Dance or Musical | ----- |

FOR NON-PARTICIPANTS: We need talented directors and diligent volunteers. Please volunteer your services in any way you can. Success of the program depends on your hearty cooperation. Please check below where you can help.

1 Yes, I will direct an item for the program. Name: _____ Phone: _____

2 Yes, I will let you use my premises for practice. Name: _____ Phone: _____

3 Yes, I would like to be a Master of Ceremony. Name: _____ Age: _____ Phone: _____

4 Yes, I would like to volunteer my services for the program. Name: _____ Phone: _____

please check here if any of the above participants has any medical condition, and describe it on the back of this form. I understand that the health of the participant is solely my responsibility.

PARENT/MEMBER SIGNATURE: _____ **Date** _____

Check # _____ **Amount** _____

Mail to: ICA OF CJ
Veena Agarwala
160 Temple Street
Edison, NJ 08820

ICA of CJ and its executive committee members assume no liabilities for personal injury, property damage or any other loss occur during the event.

2018 SPRING FESTIVAL GUIDELINES

A. DANCE AND MUSICAL ITEMS:

1. To encourage greater participation, we welcome items with six participants or more.
2. If you have your own group and wish to perform as a group, you are welcome to do that.
3. Musical items may be instrumental, vocal or a combination. To ensure your best performance, please bring your own musical instruments and musical tapes. The Items will be auditioned.
4. Please try to keep the dance or the musical items around six to seven minutes. Thanks.

B. DIRECTORS OF MUSICAL AND DANCE PERFORMANCES:

1. Our first meeting is very important as we discuss many important program details in this meeting. Please make an effort to attend this meeting with your choice of the song or the music item.
2. If you are above 15 and feel talented enough, we encourage you to be a Director. We suggest you consider having the help of an adult Associate Director if you are between the ages of 15 and 20. To improve the quality of the performance, we will indeed welcome one Director and one Associate Director for every item. In order that a Director and an Associate Director can give their full attention to the item, we request that they only direct the item, not participate in it.
3. To allow as many participants as possible to participate, we request that a dance group have six or more participants. If you have a preference to direct a certain group of participants, attach a list of these participants. We will make every effort to accommodate your wish.
4. We encourage you to select a song or a dance or a music item that is suitable for family entertainment and in keeping with our cultural values. We will help you with the selection and will resolve any issues amicably.
5. Each director will get \$30 per participant towards the cost of costumes, jewelry and make up supplies. We request the Directors to please inform the parents of young kids and adult participants in advance. Upon submitted proof of rental charges, we will reimburse up to \$30 per participant. We expect that the Directors will refund any money left over from the \$30 directly to the parents/participants.
6. We request that you provide us with the final MP3 file of your song for our DJ. Also, please provide us with a nice photograph of yours, a synopsis of your song and the names of all your participants so we can print them in our Spring Brochure.

C. GUIDELINES FOR CATEGORY 2:

1. We will accommodate as many items as possible but if response is overwhelming, we may have to control the number of items for category 2 as we don't want to have less young kid's items and more adult's items.
2. Please register at your earliest to avoid disappointments.
3. You have to make a group of minimum 6 participants and choose the director and associate director.
4. Items will be screened and guidelines will apply for song selection and costume selection.
5. Item should be around 5-7 minutes.
6. We encourage you to select a song or a dance or a music item that is suitable for family entertainment and in keeping with our cultural values. We will help you with the selection and will resolve any issues amicably.
7. **It will be fun to have participation of parents and grandparents with their young kids.**
8. We request that you provide us with the final MP3 file of your song for our DJ. Also, please provide us with a nice photograph of the director, a synopsis of the song and the names of all your participants so we can print them in our Spring Brochure.

D. FOR MASTERS OF CEREMONY:

1. You are welcome to apply for an MC if you are 15 years of age or above, preferably have some prior MC experience, have the time to attend practice sessions for at least six weeks prior to program. Please remember that we can select only so many Masters of Ceremony.

E. FOR PARENTS OF CATEGORY 1:

1. We will place your children in a group according to age, height and location. We will try to accommodate the Director and carpool requests. We expect that the parents will be prepared to drive their children to and from practices, for the dress rehearsal and the show.
2. To produce a quality show, we expect that the participants will attend every practice as the director requests, on time and ready to practice, with appropriate clothing and props. Please inform the Director if your child will be late or is going to miss the rehearsal.
3. If a participant is allergic to certain food items, let the Director know about it.
4. Participant's tickets will be provided by the association on the day of dress rehearsal. They will be seated in a separate section.
5. Please help the Directors in finding costumes. Please alter/tailor the costumes to the needs of the child. At the end of the festival, please return the costumes, jewelry and props to the Directors in the original condition (i.e. undo tailoring if done by you). Make sure all items are accounted for.

G. FESTIVAL DAY

1. Please arrive on time and check in with the committee upon your arrival.
2. Let the participants know where to meet. Give them their tickets ahead of time.
3. Please keep your group ready on backstage at least two items before your own.
4. The director or a parent must be with the young participants at all times throughout the show

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